



The Indian Institute of Metals Kalpakkam Chapter

38th Annual General Body Meeting
Date: 17 July 2020, Time: 1500-1600 h

The AGM has been scheduled on *IGCAR Vi-Meet*

Meeting Name: AGM_of_IIM_Kalpakkam_Chapter

Start at: 2020-07-17 15:00 End at: 2020-07-17 16:00

Prerequisites:

1. The client device (computer, laptop or mobile phone) must be equipped with camera and microphone.
2. It should have an internet connection with good bandwidth.
3. It should have Google Chrome browser (version 75 or above).
4. If the client device is a mobile phone, Jitsi Meet app must be installed from one of the following locations.

Google Play store -

https://play.google.com/store/apps/details?id=org.jitsi.meet&hl=en_IN

Apple IOS - <https://apps.apple.com/us/app/jitsi-meet/id1165103905>

Follow the steps given below to join the meeting:

1. Open <https://vlogin.igcar.gov.in> from *Google Chrome browser*. (*Make sure that the browser is updated.*)

[Alert: Mobile users must not open this webpage through the Jitsi Meet app.]

2. In the Login page, enter the meeting ID and password given below, and submit the form.

Meeting ID: 202007_68

Login Password: dc3PN4KS

3. On successful authentication, you will be redirected to the VC meeting page.
4. Mobile users must click on 'continue to the app' button. Then you will be redirected to the mobile app.
5. Permit the webpage to access the mic and camera when prompted.
6. If you see the 'Waiting for the host' message, request the meeting co-coordinator to host the meeting.